



Safety Moments

From H&P HSE





SAFETY MOMENT

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Anyone Can Stop the Job

Stop Work Authority (SWA) is designed to provide anyone on location with the empowerment, responsibility and obligation to stop work any time they feel an unsafe work practice is occurring, or improper instructions are given that may cause harm to **people**, impact on the **environment**, or **property** damage.

“Stop The Job” policies are crucial safety protocols that empower workers at any level of experience to halt operations immediately if they perceive any exposures

5 Step Approach to the SWA Process



1. **Stop:** When an employee identifies a perceived unsafe condition, act, error, omission, or lack of understanding that could result in an undesirable event, a “stop work” intervention shall be immediately initiated with the person(s) potentially at risk.



2. **Communicate:** “Stop work” interventions should be initiated in a positive manner and should involve open-ended questions in order to create feedback.



3. **Notify:** All affected personnel and supervision should be notified of the “stop work” issue. If necessary, stop associated work activities, remove person(s) from the area, stabilize the situation, and make the area as safe as possible.



4. **Determine:** If determined and agreed that the task or operation is safe to proceed as-is (i.e., the “stop work” initiator was unaware of certain facts or procedures) the affected persons should give the initiator success feedback for their concern and proceed with the work.



5. **Resolve:** If determined and agreed that the stop work issue is valid, then every attempt should be made to resolve the issue to all affected persons’ satisfaction prior to commencement of work.



By integrating mentorship and Stop Work Authority, workplaces nurture a culture where **learning**, **safety** and **professional growth** are prioritized and embraced.



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Find a Mentor, Be a Mentor

A mentor on the job plays a crucial role in guiding new workers (SSEs) through particularly hazardous tasks by providing hands-on training, sharing safety protocols, and offering continuous support to ensure safe practices are understood and followed effectively.

Mentors share valuable knowledge and perspectives that help less experienced workers navigate challenges, accelerate their learning, and grow professionally.

Benefits of Having a Mentor:

- Provides personalized guidance in new tasks, accelerates learning, and boosts job confidence.
- Mentors gain fresh perspectives, encourage procedure review, and stay updated on safety measures.
- Mentorship includes safety guidance and comprehensive job knowledge for smoother integration into the workplace.



**Seek mentors for support and safety,
fostering a supportive and informed
work environment.**